

APPENDIX III

EAST AYRSHIRE COUNCIL

**RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES
COMMITTEE**

**MINUTES OF MEETING HELD ON THURSDAY 17 JANUARY 2002 AT 0900
HOURS IN THE COUNCIL CHAMBERS, LUGAR**

PRESENT: Councillors Drew McIntyre, Lilian MacLean, Harry Wilson, Jane Darnbrough, Finlay MacLean, Eric Jackson and Tommy Farrell.

ATTENDING: David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive/Director of Corporate Resources; Graham Haugh, Head of Personnel; and Melanie Anderson, Administrative Officer.

CHAIR: Councillor Drew McIntyre, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

**POST OF HEAD OF CORPORATE DEVELOPMENT AND COMMUNICATION -
INTERVIEWS (Item 2, Page 2409)**

2. There was submitted a report dated 10 January 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which confirmed arrangements for the interview of candidates selected for interview for the post, together with the following documentation:-
 - (i) timetable for selection process;
 - (ii) synopsis of the interviewees;
 - (iii) copy of written submission received from the six candidates selected for interview;
 - (iv) copy of the advertisement for the post of Head of Corporate Development and Communication;
 - (v) copy of job profile;
 - (vi) copy of the person specification; and
 - (vii) copy of part B of applications received.

The Sub-Committee then interviewed James Montgomery and John Clayton.

ADJOURNMENT

3. The Sub-Committee adjourned at 1100 hours.

RECONVENTION/CONTINUATION OF BUSINESS

4. The Sub-Committee reconvened at 1125 hours with the same Members and Officers in attendance and interviewed James Sweeney and Paolo Vestri.

ADJOURNMENT

5. The Sub-Committee adjourned at 1320 hours.

RECONVENTION/CONTINUATION OF BUSINESS

6. The Sub-Committee reconvened at 1350 hours with the same Members and Officers in attendance and interviewed Brian Duncan and Paul Carroll.

CONSIDERATION OF ITEM

7. After consideration it was decided by majority:-
 - (i) to offer the post of Head of Corporate Development and Communication to John Clayton;
 - (ii) that all Elected Members of the Council be informed of the appointment; and
 - (iii) that the necessary arrangements be remitted to the Depute Chief Executive/Director of Corporate Resources.

The meeting terminated at 1615 hours.

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